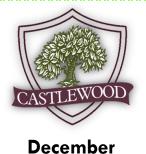
CASTLEWOOD Connection



Merry Christmas Merry



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Highland Village Toy & Food Drive

The Highland Village Police and Fire Departments are partnering together for the Online Toy and Food Drive. Every child wants to open a gift at Christmas and every parent wants to see their kids eyes light up with delight as they see gifts under their tree. Over the years our community has helped make that happen for the kids in our area. This year will be no different. We are providing an online toy and food drive to keep everyone as safe and healthy as possible.

It is easier than ever to make a donation this year. We have created a My Registry Wish List for the organizations we have supported in the past. All you have to do is click the on the organization you'd like to support, select the item or items you'd like to purchase from their list and items will be delivered directly to the organization. When you click the link, if the "Welcome" page opens select "Continue to Gift List".

Visit www.highlandvillage.org/1039/Toy-and-Food-Drive for links and more information.



Contact Information

3420 Fairfield Lane

Highland Village, TX 75077

Phone:

972-317-2457 onsite office

972-236-6214 after hours

jhansen@spectrumam.com

www.spectrumam.com

www.castlewoodhoa.com

Save the Date 2021

- Cookies with Santa December 4, 2021
- Annual Meeting December 10, 2021
- 2022 Assessments Due January 1, 2022

Watch your inbox or check the community website for more information.

www.castlewoodhoa.com



Jennifer Hansen Community Manager

Professionally Managed By:

Spectrum Association

Management

Dallas Division Office

5212 Tennyson Pkwy

Suite 130

Plano, TX 75024

972-992-3444

Annual Assessment Reminders

Please remember that your 2022 Homeowners Association assessments are due January 1, 2022. Payments posted after close of business January 31, 2022, will be subject to a late fee and collection fees as defined in the HOA collection policy. These fees will continue to be assessed, at the end of every month, until the assessments are paid in full. We recommend you make every effort to send your payment as early as possible to avoid any unnecessary charges

If you will be mailing your payment, we ask that you please allow 15 days for mailing and processing. Payments left at the onsite office are not processed by the community manager, they are mailed to the billing department for processing. Dropping your payment off at the office or drop box DOES NOT constitute an on-time payment, please make every effort to use one of the many options available through Spectrum AM to avoid delays in your payment.

Payment options can be found by logging in to your account at www.spectrumam.com or by visiting the community website at www.castlewoodhoa.com.

New to Castlewood. Welcome to the neighborhood! If you are unsure if you owe assessments, be sure to reach out to the community manager to confirm. Need your account number or help setting up an online account, the community manager can help with that as well.

Just call, email, or stop by the onsite office.

Jhansen@spectrumam.com 972-317-2457 Onsite office hours M-F from 9 to 5

Annual Meeting 2021

The annual meeting will be held Friday, December 10, 2021, at 6:00 pm in the Clubhouse. If you are unable to attend in person, be sure to return your proxy/absentee ballot no later than Monday, December 6, 2021 at 5:00 pm. Residents are encouraged to visit the community website www.castlewoodhoa.com for information about the candidates and for additional copies of the annual meeting mailer if needed. Annual meeting information can be found be selecting the "Annual Meeting 2021" tab.

Proxies/absentee ballots can be dropped off at the onsite office during regular business hours, M-F from 9 to 5, left in the dropbox, scanned and emailed to the community manager at jhansen@spectrumam.com, or mailed to the HOA at 3420 Fairfield Ln. Highland Village, TX 75077.

Highland Village Vacation Watch

Did you know that HVPD will patrol your home while you are on vacation. Officers will look for any signs of unusual activity or suspicious persons around your home.

Registration is Easy

- Online: Click the "Register Here" button to the right or go to http://ww.hvpd.com.
- Phone: Call (972) 317-6551, be sure to have your information ready.
- Fax: Download the Vacation Watch Form and fax it to (972) 899-5088.
- In Person: Stop by the PD and complete the form, or drop it off at anytime.
- Pick Up: Call the PD at (972) 317-6551 when your form is ready and we will send an officer to your home to pick it up.



Annual Meeting of the Membership:

Friday, December 10, 2021

Board Information

Tony Leone, President
Mike Murphy, Vice President
Jeff Bailey, Secretary
Amber Coddington, Treasurer
James Richter, Director

Modifications Committee

Bert Williams, Kathy Parker, Heyder Alsaffar, Steve Dodson , and Peggy Williams

Annual Assessments of \$650 are due January 1, 2022



Employment and Business Domestic and Family Insurance and Medical Copy Certifications Wills, Testaments, Affidavits

Power of Attorney Trusts and Quit Claims Mortgages and Real Estate Closings



Lisa HansenMobile Notary / Signing Agent

630-402-8928 acsigning.com



Lee & Hollie Woodham

Owner TPCL 0809118

940-231-0004

PO Box 335 Ponder, TX 76259

ponderpestcontrol@gmail.com ponderpestcontrol.com



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Castlewood CONNECTION



CASTLEWOOD HOMEOWNERS ASSOCIATION 3420 FAIRFIELD LANE HIGHLAND VILLAGE, TX 75077

Beginning Sunday, December 12 through Friday, December 17, Santa will be riding through the neighborhoods of Highland Village on the Fire Engine. For details visit www.highlandvillage.org and download the Santa Tracker app to see his progress through the City.

