

Spring Cleaning/Maintenance Reminders

With Spring quickly approaching, we wanted to send out some friendly reminders related to recommended "Spring Cleaning" tips. The visual appeal and cleanliness of a neighborhood can significantly affect the resale value of homes, along with the satisfaction homeowners receive from living in their community and before we ramp up inspections to help ensure compliance, we hope you will review the below recommended items as they relate to your contribution to keeping Castlewood a beautiful place to live!

Items to pay specific attention to:

- Wood Fences in need of stain- **deadline has passed, please address immediately**
- Wrought iron fencing in need of paint- **deadline for all residents May 1, 2024**
- Removal of dead landscaping- ongoing
- Bare spots in your lawn that need sod- **deadline for all residents April 15, 2024**
- Irrigation that needs to be replaced or repaired- ongoing
- Flower beds in need of mulch- ongoing
- Basketball goals in disrepair or no longer in use- ongoing
- Basketball goals that are not properly weighted per the manufacture's instructions- ongoing

For any changes to the exterior of your home, please submit a property improvement form (ACC request form), which can be located at SpectrumAM.com. Once logged into your homeowner portal, select the "Homeowners" tab and then select "Property Improvement" from the drop-down menu to review the submissions process.

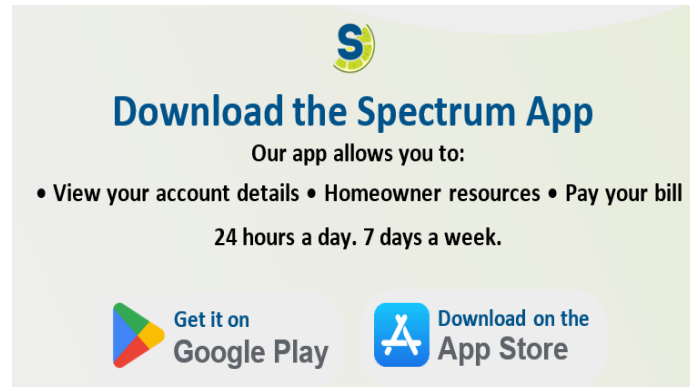


If you need more time to complete a repair, please use the Spectrum HOA app, select "My Property Notices" from the dashboard page, click on the issue that you need additional time on, then "Add Note" to request an extension.

Thank you for keeping your community a wonderful place to live.



Pool Season starts May 1, 2024. If you need a new or replacement access card, stop by the office on Mondays or Thursdays between 9 am and 5 pm to pick one up.



S

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Castlewood Connection March 2024



Community Manager
Jennifer Hansen

jhansen@spectrumam.com

Office Hours- Monday & Thursday
9:00 am to 5:00 pm

Onsite phone- 972-317-2457

Business phone- 972-236-6214

www.castlewoodhoa.com

www.spectrumam.com

March BOD Meeting
March 20, 2024 @ 6:00 pm

The community manager will be out of the office from March 12, 2024 through March 17, 2024. If you need assistance during her absence, please email Spectrum Homeowner Services at contact@spectrumam.com. No new reservations can be made during this period.



CASTLEWOOD DRAGONS
swim team

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summer of FUN!*

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castlewoodswim.com

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Registration
opens
March 1st!

Save the Date for Castlewood's Annual Easter Eggstravaganza

Date: Friday, March 29th
Time: 2:00-4:00pm



*Baby
Chicks!*

*Easter
Bunny
Photos!*

*Egg hunts
for all ages!*

*Bounce
House*

Neighborhood Fun!

Community Wide Garage Sales

The Spring Community Wide Garage sale dates are
April 13 & April 20, 2024

Time to clean out those closets, clear out some space in your garage, and finally unload all those big items your kiddos have outgrown!

A banner will be placed at the main entrance to advertise the sale. Residents set their own start and stop times.



The Violation Process

We understand that no one likes to receive a violation notice. Sometimes it helps to understand the process.

The community is inspected twice a month. Violations are issued for a variety of issues including but not limited to neglected landscaping, dead landscaping, bare spots on the lawns, fences in need of stain, clutter in view of the street, and weeds. Landscape violations are issued ahead of Spring and through the summer and early Fall within reason. While you may be asked to remove a dead tree for example, you would not be expected to plant a new one in the middle of August. Maintenance items are issued year-round with special consideration given during the winter holidays. You can also find information about upcoming site drives and deadlines right here in the monthly newsletter.

If you have registered your account with Spectrum, **the first violation notice will be sent via email.** The violation will include a cure by date which is 10 days from the date the notice was created. The second, and all subsequent notices will come via mail.

The goal of the HOA is not to collect fines. In fact, 100% of all violation related fines collected stay with the HOA, they are not owed to Spectrum Association Management.

Unfortunately, residents often receive violation notices just days before the cure by date listed on the notice. Notices sent by mail go out within 24 hours of being created but sometimes are delayed as they make their way through the postal system.

If you receive the notice and need additional time you can request an extension 24 hours a day, 7 days a week by logging into your Spectrum account or by using the Spectrum app. Under the tab **"For Homeowners"** select **"Property Notices"**. From here you can view all open violations including copies of the violation letters and the dates there were generated. If you would like to request additional time, ask a question, or provide a date by which you plan to cure the matter, you can do so in seconds by simply clicking the **"add comment"** tab. Your note will be visible on your account and will be sent to the community manager and site driver who can follow up with you as needed.

Wrought Iron Fencing

It is time to evaluate the condition of all wrought iron fencing in the community. If your fence is in need of repairs, repainting, or replacement be sure to make arrangements to address this **before May 1, 2024**. If you have dead or overgrown landscaping or vines, please take steps to remove or prune it as soon as possible.

All wrought iron fencing must be uniform.

Wrought Iron Fence Specifications:

Top and bottom rails must be smooth. Finials, hoops, scrolls, and other decorative embellishments, or puppy pickets are prohibited. Fence panels must conform to the "classic" design of one top and one bottom rail with vertical pickets that are all uniform in size with the exception of the fence "post" piece being slightly larger in dimension. No other fence styles or embellishments are allowed.

Allowable dimensions are:

Posts: Must be two (2) inch square

Rails: Top and bottom rails must be one (1) inch.

Pickets: Must be one-half (1/2) OR five-eighths (5/8) wide.

Height: Must be six (6) feet in height.

NOTE: If a pool exists on the property, the pickets must be spaced to meet the City code, for all sides of the fence whether it is faces front, side, or the walking trail.

Homes that border the trails are required to keep the wrought iron fencing in place. Screening is not permitted. Some homes may be allowed to replace the wrought iron fencing with a board-on-board fence. Please reach out to the community manager for details if you are interested.

Thank you for your efforts to refresh the board on board fences this year. So many of you voluntarily took steps to address this before the deadline. We still have some residents who are not in compliance but the overall the appearance of freshly stained fences has made a positive impact on the community.

Important Notice

Please be aware. Violations will be issued to all homes that do not have sod or have large bare spots beginning **April 15, 2024**. This notice is being sent well in advance to allow residents to make any needed repairs to their irrigation systems, to thin out the canopy of mature trees, or replace sod on any bare spots, or fill in the entire lawn if necessary.

If the issue is not addressed after the first notice given on **April 15, 2024**, residents will begin fining at \$10 a day. These fines will continue through the summer and into the winter if left uncured and will not be put on hold. The HOA is providing residents six full months to address the situation.

Lawns cannot be converted into large flower beds, artificial turf is not permitted in any visible areas, and sod cannot be replaced with rocks or ground cover.



Improvement Requests

If you have big plans for 2024 that include making modifications to the outside of your home, be sure to submit an improvement request prior to starting your project. Requests must be submitted by logging in to your Spectrum account. Once your complete application is received, it will be shared with the committee. Missing documents, pictures, plat maps, etc. will delay the process. For questions contact the community manager at

jhansen@spectrumam.com



Attention: Castlewood Towing Policy Now in Effect

During the monthly BOD meeting on January 24, 2024, the BOD passed a resolution enacting a towing policy that impacts the parking lots located at the pool/ tennis court area and the soccer field. The resolution has been filed with Denton county and is available for you review on the community website under the “Documents” tab.

Please read the full resolution.

Commercial vehicles, PODs, trailers, boats, RVs, or other recreational vehicles are not permitted to park in either parking lot at any time. Read the complete resolution for information on other vehicles that may be towed.

If your vehicle is towed, please contact Pro Tow at **972-219-7090.**

The city of Highland Village owns and maintains the streets in the community. For issues with vehicles parked on the residential streets in Castlewood, you must contact the City of Highland Village at 972-317-6551.



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Tolerates drought & foot traffic, but not shade. Has a finer leaf texture & requires more care.

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TRICIA HOFFMANN

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