

Fall Garage Sale Dates
It is that time of year again!

September 21, 2024
September 28, 2024



**Enjoy the final days
of pool season. The
2024 pool season
ends on September
30, 2024. Thank
you for another
great season!**

**2025 Budget Approval Meeting
Tuesday, September 10, 2024 @
6:00 pm in the Clubhouse**

Spectrum Association Management What We Do

Your community manager

- Gathers bids and contracts for services
- Fields and resolves homeowner inquiries
- Assists the board in the resolution of residents' concerns
- Advises the board on policy and common practices
- Manages vendors
- Enforces rules and regulations per your board of directors' instruction
- Collaborates with your board to prepare for and execute board and annual meetings
- Handles finances for the community including payments, billing, and banking reports

A few things your Community Manager does not do

- Make the decisions (the governing documents provide the ground rules, your board makes the decisions, and Spectrum helps implement those decisions)
- Provide services like security, landscaping, and maintenance
- Resolve neighbor-to-neighbor disputes
- Provide public services or answer questions regarding utilities, internet or phone services, or trash collection
- Advise on legal matters
- Approve bids or contracts

Castlewood Connection
September 2024



Community Manager
Jennifer Hansen
jhansen@spectrumam.com
**Office Hours- Monday & Thursday
9:00 am to 5:00 pm**
Onsite phone- 972-317-2457
www.castlewoodhoa.com
www.spectrumam.com



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- Homeowner resources
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We hope that you enjoy the Labor Day weekend with family and friends.

All Spectrum Association Management offices will be closed on Monday, September 2, 2024.

If your holiday plans include enjoying the pool, please be considerate of your neighbors. When the pool is full of swimmers oversized pool floats should be sidelined for the safety of small children and out of consideration of others. **Glass containers of any kind are prohibited inside the pool area.**

Loud music or music with offensive lyrics should be reserved for home. Smoking and/or vaping are prohibited inside the pool area. Rough housing is not allowed. Games that include throwing a ball or other objects are not permitted when the pool is crowded. Pool furniture should never be placed inside the pool.

Gates should never be propped open for any reason. Access to the pool is strictly limited to residents and their invited guests. Guests must be accompanied by an adult resident eighteen years of age or older at all times.

Access is restricted to residents with active access cards. Please do not open the gates for individuals without access cards.

The Association does not employ pool monitors or lifeguards.

If you witness behavior that is preventing you or others from enjoying the pool or dangerous behavior of any kind, please contact the City of Highland Village at 972-317-6551.

In the event of a true emergency call 911. You can follow up with management via email at jhansen@spectrumam.com. Please keep in mind that your email will be returned during normal business hours.



Oktoberfest- October 5, 2024

Halloween Spooktacular- October 31, 2024

Turkey Trot- November 28, 2024

Cookies with Santa- December 7, 2024