

HAPPY
Holidays



Castlewood
COOKIES & MILK
with Santa Claus

SAT. DEC 6th
3:00- 4:00

PHOTOS
STORY TIME
COOKIES &
CRAFTS



Castlewood Connection
December 2025



Community Manager
Jennifer Hansen
jhansen@spectrumam.com
Onsite Office Administrator
Shayla Mead
smead@spectrumam.com
Onsite phone- 972-317-2457
www.castlewoodhoa.com
www.spectrumam.com



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Be sure to return your absentee ballot/ proxy ahead of the annual meeting to help us meet quorum.

Please return your proxy/absentee ballot no later than 6:00 pm on **Monday, December 8, 2025**. You may return your proxy/ absentee ballot in the following ways:

- Scan the completed form and email it to jhansen@spectrumam.com
- Drop it off at the onsite office during business hours
- Deposit it in the dropbox at the onsite office
- Return via mail to:
3420 Fairfield Ln
Highland Village, TX 75077

Additionally, proxies/ absentee ballots can also be returned at the annual Cookies with Santa event on December 6, 2025.

2026 Assessments
**Annual Assessment of \$750 are due on
January 1, 2026.**

Be sure to update your autopay or online bill pay before paying your 2026 assessments.

Payments are no longer accepted at the onsite office.

Pay by credit card, debit card, or ACH by scanning the QR code.



To pay by phone call 866-729-5327.

Meet the Candidates- Annual Meeting December 10, 2025

Mike Murphy- Current President

As a current board member of 15 years, I take my responsibilities caring for our neighborhood very seriously.

I have been blessed to be married to Jan for 32 years and we have twin boys (Kyle and Ryan). They are both in their Senior year and we hope will graduate from college this year.

Thank you for letting me assist with the current and future direction of Castlewood HOA, which we all call home.



James Richter- Current Director

I have served 3 terms on the HOA board and multiple terms on the Modifications Committee. I have also served 2 terms on the Media and Communications Committee for the City of Highland Village as a way to give back to my community. My goal is to continue to help make our community enjoyable for all residents and to make the most efficient use of the HOA funds and resources. Additionally, I am in IT and over the past several years I have increased the security of the Clubhouse/ pool Wi-Fi by providing network guest access and isolating traffic to protect the office and other equipment. I updated the community website to a more user-friendly version that allows residents to make reservations online, view the community calendar and easily find answers to many frequently asked questions about Castlewood.



Manoj Thomas- Current Director

It has been an honor to serve on the board of Castlewood, and I would love the opportunity to continue the work we started. As a board member my priority has always been to have a pragmatic and simple approach to most questions the board faces. I believe the board should simplify interactions and reduce costs, all while improving the experience. I promise to be your champion on the board. Me and my wife raise our 4 kids here in Castlewood and we are proud to call it home.



Proposed 2026 Meeting Dates:

January 20, 2026

February 17, 2026

March 10, 2026

April 21, 2026

May 19, 2026

June 16, 2026

July 21, 2026

August 18, 2026

September 15, 2026- Budget Approval

October 20, 2026

November 17, 2026

December 10, 2026- Annual Meeting

Be sure to visit the community website www.castlewoodhoa.com for the most up to date information about meetings, community events, and more.

Proposed 2026 Community Events:

February 21, 2026 – Blind Wine Tasting

July 4, 2026 – July 4th Parade

October 31, 2026 – Halloween Spooktacular

November 26, 2026 – Turkey Trot

**** Dates are subject to change.*

April 3, 2026- Easter Eggstravaganza

August 8, 2026 – End of Summer Bash

September 19-20 and 26-27 – Community Wide Garage Sale

December 5 – Cookies with Santa

Wish You a Merry Holiday Season!

As we wrap up another wonderful year, I want to take a moment to express my heartfelt gratitude to each and every one of you. Your support and collaboration have made this year truly special, and I am excited about our continued partnership for many years to come.

As the holiday season unfolds, I hope you take the time to enjoy the festive holiday lights and the much-anticipated Santa event. These moments are a testament to the vibrant and joyful spirit of our community. I also encourage you to attend the annual meeting to see how our fantastic social committee has beautifully decked out the clubhouse for the holidays.

Looking ahead, we are filled with optimism and enthusiasm for a year brimming with accomplishments. Together, we will continue to enhance the overall appearance and enjoyment of our community, while also protecting and increasing the value of your homes.

Thank you for being such an integral part of what makes our community so special. Wishing you and your loved ones a joyous holiday season filled with warmth, laughter, and cherished memories.

With warmest regards,

Jennifer Hansen Sr. Community Manager & Community Specialist, Shaly Mead Onsite Office Administrator,
& the entire Spectrum AM Team

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